

Co-production good practice examples template

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| Title of project | 'Parent passport' development |
| Aims and objectives of project | <p>To develop an Operational Delivery Network (ODN) Parent Passport that is transferrable and is adopted by all 13 units within the Kent, Surrey and Sussex (KSS) Neonatal ODN. Agree an acceptable name for the document.</p> <p>Co-produce ODN parent passport to recognise parent expertise and skills learnt</p> <p>Staff training in how to teach/coach parents to ensure consistency across KSS ODN</p> <p>Develop an ODN parent education pathway with the emphasis on parents being supported to care for their baby when they feel ready to do so</p> <p>Audit parental and staff satisfaction and consistency of use of the Parent Passport across the ODN</p> |
| Scope and target audience | Parents, families, neonatal teams |
| Date project commenced | January 2022 |
| Date project completed | Ongoing |
| Stakeholders e.g. <ul style="list-style-type: none"> • Who? • How identified? • How involved? | <p>Parents and families –Primary audience who will utilize the document</p> <p>PAG Lead KSS-Support and bring forward views of families</p> <p>Care Co-ordinators-Chairing and facilitating the group, development of documents</p> <p>AHP- Expert knowledge will inform training for staff and parent learning/care activities</p> <p>Unit representatives-Insight into how the document will be used on their units and support to implement</p> <p>MVP representative-Provides feedback from parents and families</p> <p>Neonatal Transport Team</p> <p>Representative from Thames Valley Wessex care co-ordinator team</p> |
| Description | <p>Co-produce ODN passport, to recognise parent expertise and skills learnt.</p> <p>Staff training on how to teach/coach parent to ensure consistency across KSS</p> |

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| | <p>To develop an ODN parent education pathway with the emphasis on the parent being supported to care for their baby when they are ready to do so</p> <p>Audit parental and staff satisfaction and consistency of use across the ODN.</p> |
| Evaluation, main impact and outcomes | <p>Questionnaire to inform baseline parent experience of FICare across the network</p> <p>Care co-ordinator scoping report has captured current FICare practices across the network and provides recommendations for development. Care co-ordinators will work with individual units to develop, implement and track unit specific changes that support FICare</p> |
| <p>Learning points e.g.</p> <ul style="list-style-type: none"> • What went well? • Challenges • Resolutions | <p>Parent involvement: Reviewed current parent passports from around the country and gave a very detailed feedback.</p> <p>Acted on parent feedback: example the title of the document, wording of the document and making it a celebratory document.</p> <p>Update from the group is shared at the PAG meetings monthly and feedback welcomed</p> <p>Interest from the network.</p> <p>When working cross-region, it could be difficult because of different priorities.</p> <p>Lead CC attends passport meetings with Thames valley Wessex (TVW), TVW attend KSS passport meetings</p> |
| <p>Future plans e.g.</p> <ul style="list-style-type: none"> • Project review • Maintaining relationships • New areas of work identified | <p>Feedback from families and considering other formats seen in other networks/units has led the group to contemplate developing the passport differently.</p> <p>To continue to carry out bi-monthly meetings in KSS and attend TVW passport meetings.</p> <p>To consider adopting the format of Liverpool Womens Hospital neonatal unit parent cards and further develop for use across KSS</p> |